



Dear Parents

I trust that you are well.

Please make sure that our children mark their work and make the necessary corrections. Also, please ensure that **ONLY ESSAYS** are to be returned to me for marking. Answer sheets will be provided for the other aspects of Language.

Also, feel free to WhatsApp or email me if you have any queries.
Please, refrain from video and voice calling.
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Answer Sheet 3 Active and Passive Voice

ACTIVE AND PASSIVE VOICE. The two different “voices” in English are called “active voice” and “passive voice”. Each of them does the same thing really; *each just shifts the emphasis in a sentence from one part of it to another.*

*We use active or passive voice when we wish to place emphasis on certain words in any sentence. It all depends on what you really want your reader to notice. For instance, in the sentence “I hate spinach”, the subject of the sentence is “I” and it emphasises **who** it is exactly, who hates spinach. The subject “I” actively hates spinach and so we use **ACTIVE VOICE**.*

*So, if you wish to emphasize exactly **what** it is that you hate, namely “spinach” you would need to change the object of the sentence, “I hate spinach” to the subject of the sentence and say, “Spinach is hated by me”. This makes the “I” less important and so we use the **PASSIVE VOICE**.*

Here are some simple rules to help you change active into passive voice (the first two rules can be used to change passive into active voice).

- ✓ Identify the subject, the verb and the object:
- ✓ Change the object into the subject (depending on where you wish to place the emphasis).
- ✓ Add a helping word (auxiliary verb) such as is, are, was, were, has, or has been, when changing into the passive voice.
- ✓ Add the preposition “by” when changing into the passive voice.

Activity 3 Change each of the six suggestions in the diagram into PASSIVE VOICE. *You will need to remember the rules and pay attention to the third rule - add a helping word (auxiliary verb) to give the passive sentence TENSE.*

SUGGESTED ANSWERS:

The bracketed words can be placed either way, but can be ambiguous at the end of the sentence.

- Participants did puzzles to cure ear worms
Puzzles (to cure earworms) were done by participants (to cure earworms).
- A journal recommends chewing gum to cure earworms.
Chewing gum to cure earworms is recommended by a journal (to cure earworms).
- Participants listened to other songs to cure earworms
Other songs were listened to by participants to cure earworms.
- A university found that solving Sudoku worked.
Solving Sudoku was found to work by a university.
- Some people say listen to the whole song
The whole song should be listened to say some people.
- A website suggests replacing the earworm.
Replacing the earworm is suggested by a website.